# **Focus Group Study**

## **College Accountant – a college accounting software**

Hello,

The project is entitled: “College Accountant – a college accounting software”. As the name suggests, this is an accounting software which is being tailor made for a college/university/institute. This software may replace the current software in place which is being used for accounting. It contains various modules which are inter-linked which each other for the better management of the account records. The various modules this system will provide are: student fee, payroll, library, store, examination, hostel, bus modules. Since you are a part of a college/university and have direct access to management systems your views are of great importance to this research.

The purpose of this research is to gather as much information from the current environment which can help the researcher in developing a system which is user-friendly, meets user requirements and is future–proof.

Requesting you to spare about 15 minutes from your time to participate this focus group study Please respond with correct information since your responses are of great importance to the success of this research.

***Privacy Information***

The information collected through this focus group study will be kept completely anonymous and confidential and will be used for research purposes only. The information will not be shared with competitors or other sources without prior permission.

The focus group study is being conducted by the student researcher currently, pursuing BE (Hons.) in Computing with Specialization in Software from Asia Pacific Institute of Information Technology, SD India (affiliated to Staffordshire University). This Final Year project needs to be submitted, towards partial fulfilment of BE (Hons.) degree.

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**Instructions**:

This focus group study has been prepared for the Students studying at a college/university. It comprises of four sections:

*Section A*: Engagement Question

*Section B*: Exploration Question

*Section C*: Feel free to share your views/ suggestions.

## Section A

A.1 Do you pay your fees yearly or half-yearly? Any particular reasons?

**Justification:** This question helps the researcher understand the regularity with which the students pay their fees and particular reasons for them.

A.2 What is your mode of payment of college fees / fines?

**Justification:** This question helps the researcher understand the current mode of payment of fees to college/university.

## Section B

B.1 How many of us pay our fees/fines on time? If not, reason.

**Justification:** This question helps the researcher understand the percentage of students who are not able to pay their fees/fines on time with reasons.

B.2 What are the pros and cons of the current fee/fine payment process?

**Justification:** This question helps the researcher understand the advantages and disadvantages of the current system processes.

B.3 Do you feel you are provided with proper and timely notifications regarding fees/ fine payments?

**Justification:** This question helps the researcher understand if the suggested feature would be preferred by the user’s viz. students in this case.

B.4 Share your views on the ‘Accounts department’ of our college.

**Justification:** This question helps the researcher understand the views of the students about the accounts department of their college/university

B.5 Will providing the feature of ‘Net-banking’ be of any benefit to the students?

**Justification:** This question helps the researcher understand if the suggested feature would be preferred by the user’s viz. students in this case.

## Section C

C.1 Any suggestions or features which would make the proposed system more desirable?

**Justification:** This question helps the researcher understand the various additional features which can be added to the proposed system.

*Thanks for your participation!!! Have a nice day …*